



open for discovery

RED DEER LIBRARY BOARD
6:30 p.m. Thursday, November 27, 2014
Waskasoo-Kiwanis Meeting Room

MINUTES

Present: Lisa Wakefield (Chair), Sylvia Bolkowy, Anita Thomas, Lionel Lustgarten, Leah Tymko, Mark Waters, Jim Taylor, Christina Wilson (CEO), Jannie Ypma (Minutes)

Regrets: Jackie Ammeter, Lawrence Lee, Verda Lee Gilchrist

Welcome & Chair's Remarks

Lisa called the meeting to order at 6:35 p.m.

Lisa introduced the new Board member, Anita Thomas and welcomed her to the library board.

Conflict of Interest Declaration

There was no conflict of interest declared.

Organizational Meeting

Christina assumed the chair.

54. Report from the Nominating Committee

Mark Waters presented the slate of officers with two vacant positions.

Nomination for Liaison to the Friends – Vacant

Nomination for Personnel and Administration Chair – Sylvia Bolkowy

Nomination for Planning and Finance Chair – Vacant

Nomination for Vice Chair – Lionel Lustgarten

Nomination for Chair – Lisa Wakefield

Christina repeated the names for each of the three filled positions – Personnel and Administration Chair, Vice Chair and Chair – three times. Hearing no more nominations from the floor for these three positions, she asked for a motion to accept them as read.

MOTION: To accept the slate of officers for the three positions as presented.
LEAH TYMKO / JIM TAYLOR / CARRIED

MOTION: To nominate Jim Taylor for Chair of Personnel and Administration Committee.
MARK WATERS / LEAH TYMKO / CARRIED

MOTION: To nominate Anita Thomas for Liaison to the Friends of the Library.
LIONEL LUSTGARTEN / LISA WAKEFIELD / CARRIED

Christina presented the complete slate of officers:

Nomination for Liaison to the Friends – Anita Thomas
Nomination for Personnel and Administration Chair – Jim Taylor
Nomination for Planning and Finance Chair – Sylvia Bolkowy
Nomination for Vice Chair – Lionel Lustgarten
Nomination for Chair – Lisa Wakefield

Christina repeated all names and positions three times asking “Are there any further nominations from the floor?” each time.

Sylvia made a motion for nominations to cease for each position listed above. Having heard no other nominations Christina asked for a motion to accept the slate of officers as presented.

MOTION: To accept the slate of officers as presented.
MARK WATERS / LEAH TYMKO / CARRIED

Having been elected to the position of Chair, Lisa Wakefield assumed the chair.

55. Selection of members of both standing committees
Lisa will meet with each newly elected chair of the two standing committees regarding the selection of membership on the two standing committees.

56. Cheque signers

MOTION: To accept Lionel Lustgarten as cheque signer.
MARK WATERS / LISA WAKEFIELD / CARRIED

Amendments to the consent agenda:

- Table the approval of the minutes from the Personnel and Administration Committee until the next Board meeting.
- Table the approval of the minutes from the Planning and Finance Committee until the next Board meeting

MOTION: To accept the consent agenda with amendments as stated above.
MARK WATERS / SYLVIA BOLKOWY / CARRIED

Approval of Consent Agenda

57. Approval of Agenda
58. Approval of Minutes of the Previous Meeting (October 30, 2014)
59. Report from the Planning & Finance Committee
 - a. Approval of Financial Statements of October 31, 2014
60. Report from the Personnel & Administration Committee
 - a.
61. Friends of the Library report
62. RDPL Centennial Committee report
63. Acceptance of the Managers' reports & Library statistics

Items for Decision

59. Planning and Finance Committee
 - a. Approval of Financial Statements of October 31, 2014

MOTION: To accept the financial statements to October 31, 2014.
MARK WATERS / LISA WAKEFIELD / CARRIED

60. Personnel and Administration Committee
No report presented. A meeting is planned for December 18, 2014. The time will be announced at a later date.

Strategic Discussion and Board Development

Cory Stier, Manager – Public Services, presented a report on library statistics involving customers, collections, building facility, web traffic and much more showing trends in library usage over the past 10 years. The Board members found the report very interesting as a tool to help plan future library directions.

A meeting is planned for Wednesday, December 17, 2014 for a joint Management / Library Board discussion regarding future directions for Red Deer Public Library. Supper will be served at 5:30 p.m. in the Snell Auditorium. This future directions issue is confidential. Jim Taylor introduced a thinking tool developed by Edward de Bono called the “PMI” (Plus/Minus/Interesting) to help with the decision-making process. The wording for each side of the issue was finalized.

Adjournment

Leah made a motion to adjourn at 8:40 p.m.

Approved: _____
Lisa Wakefield (Chair)