



**RED DEER LIBRARY BOARD**  
**6:30 p.m. Thursday, May 29, 2014**  
**Waskasoo-Kiwanis Meeting Room**

## **AGENDA**

### **Welcome & Chair's Remarks**

### **Conflict of Interest Declaration**

### **Approval of Consent Agenda**

30. Approval of Agenda
31. Approval of Minutes of the Previous Meeting (May 1, 2014)
32. Report from the Planning & Finance Committee
  - a. Approval of Financial Statements of April 30, 2014
33. Report from the Personnel & Administration Committee
  - a.
34. Friends of the Library report
35. RDPL Centennial Committee report
36. Acceptance of the Managers' reports & Library statistics

### **Items for Decision**

32. Planning and Finance Committee
33. Personnel and Administration Committee

### **Strategic Discussion and Board Development**

### **Adjournment**



*open for discovery*

**RED DEER LIBRARY BOARD**  
**6:30 p.m. Thursday, May 1, 2014**  
**Waskasoo-Kiwanis Meeting Room**

## **MINUTES**

**Present:** Lisa Wakefield (Chair), Leah Tymko, Lionel Lustgarten, Mark Waters, Verda Lee Gilchrist, Sylvia Bolkowy, Christina Wilson (CEO), Jim Taylor, Jackie Ammeter, Amy Collins, Jannie Ypma (Minutes)

**Regrets:** Buck Buchanan

### **Welcome & Chair's Remarks**

Lisa called the meeting to order at 6:30 p.m.

### **Conflict of Interest Declaration**

Nothing to declare.

### **Approval of Consent Agenda**

23. Approval of Agenda
24. Approval of Minutes of the Previous Meeting (March 27, 2014)
25. Report from the Planning & Finance Committee
  - a. Approval of Financial Statements of March 31, 2014
26. Report from the Personnel & Administration Committee
  - a.
27. Friends of the Library report
28. RDPL Centennial Committee report
29. Acceptance of the Managers' reports & Library statistics

**MOTION:** To approve the consent agenda as presented.  
GILCHRIST / TAYLOR / CARRIED

### **Items for Decision**

25. Planning and Finance Committee

**MOTION:** To approve the financial statements to March 31, 2014.  
BOLKOWY / GILCHRIST / CARRIED

- The financial statements are a bit different. They show blanks beside some of the government grants. These grants were received after the financial statements were printed. Salary and benefit amounts will change on July 1 due to the CUPE increase.
- There was discussion regarding room rental rates and whether to increase the rates.
- There was discussion regarding the amount of cash sitting in the library bank account. Christina will discuss this with Vanessa and provide an update regarding a better rate of return for this money for the next meeting.

## 26. Personnel and Administration Committee

- The Board members are asked to be prepared to discuss the use of iPads for Board meetings and Board members thoughts on this. Lisa has developed a proposal to discuss the use of technology (including iPads) with Board members. There was a suggestion to include former Board members in this discussion.
- The P and A Committee is working on updating the policies and procedures.

## Strategic Discussion and Board Development

- The Alberta Library Conference in Jasper – April 24 to 27, 2014
  - Leah attended five lectures. The eBook presentation was mostly a statistical analysis. A surprising statistic was that the highest use of eBooks was in the over seventy age group. The Calgary Foundation speaker was very informative regarding fundraising for libraries. The Calgary Public Library website for fund raising is at [www.addin.ca](http://www.addin.ca).
  - Lionel attended the community involvement session. He attended the session on the post literate world – [beyondliteracy.ca](http://beyondliteracy.ca). He was very disappointed in the quality of the speakers.
  - Christina attended the growing our own leadership session. The content was good but the presenter was a very poor speaker.
  - Jim was very impressed with the mission statement for Calgary Public Library fundraising campaign (addin) – “Enabling the citizens of the City of Calgary to have the best library in the world”. He was impressed with the idea of makerspaces.
  - Jannie’s report is on the Board blog.
- The Board members are not receiving the ALTA newsletter. Jannie will check into this.
- There was a suggestion the RDPL Board members meet informally with other trustees from other library boards.

## Adjournment

Jim made a motion to adjourn at 8 p.m.

Approved \_\_\_\_\_  
Lisa Wakefield (Chair)