



**RED DEER LIBRARY BOARD**  
**6:30 p.m. Wednesday, June 25, 2014**  
**\*\*Dawe Branch Programming Room\*\***

## **AGENDA**

### **Welcome & Chair's Remarks**

### **Tour of the Dawe Branch**

### **Conflict of Interest Declaration**

### **Approval of Consent Agenda**

37. Approval of Agenda
38. Approval of Minutes of the Previous Meeting (May 29, 2014)
39. Report from the Planning & Finance Committee
  - a. Approval of Financial Statements of May 31, 2014
40. Report from the Personnel & Administration Committee
  - a.
41. Friends of the Library report
42. RDPL Centennial Committee (see Managers' reports)
43. Acceptance of the Managers' reports & Library statistics

### **Items for Decision**

39. Planning and Finance Committee
  - a. Financial Statements to May 31, 2014
  - b. 2014 Service Plan
  
40. Personnel and Administration Committee

### **Strategic Discussion and Board Development**

- Tour of the Dawe Branch
- Advocacy discussion
- Jasper Library Conference

### **Adjournment**



**RED DEER LIBRARY BOARD**  
**6:30 p.m. Thursday, May 29, 2014**  
**Waskasoo-Kiwanis Meeting Room**

## **MINUTES**

**Present:** Lionel Lustgarten (Acting Chair), Mark Waters, Verda Lee Gilchrist, Sylvia Bolkowy, Christina Wilson (CEO), Leah Tymko, Amy Collins, Jim Taylor, Jannie Ypma (Minutes)

**Regrets:** Buck Buchanan, Lisa Wakefield

**Guest:** Amy Trepanier – Teen Librarian

### **Welcome & Chair's Remarks**

In the absence of the Chair, Lionel Lustgarten assumed the chair.  
Lionel called the meeting to order at 6:30 p.m.

### **Conflict of Interest Declaration**

Nothing to declare.

### **Approval of Consent Agenda**

30. Approval of Agenda
31. Approval of Minutes of the Previous Meeting (May 1, 2014)
32. Report from the Planning & Finance Committee
  - a. Approval of Financial Statements of April 30, 2014
33. Report from the Personnel & Administration Committee
  - a.
34. Friends of the Library report
35. RDPL Centennial Committee report
36. Acceptance of the Managers' reports & Library statistics

### **Amendments to the Consent Agenda**

- From the CEO's report – Authorize the CEO discretion to authorize staff to issue Red Deer residents library cards, free of charge, at specific promotional events throughout the year
- Current accounts in RDPL bank accounts
- Presentation by Amy Trepanier – Teen Librarian

**MOTION:** To accept the consent agenda with amendments as listed above.  
BOLKOWY / GILCHRIST / CARRIED

**MOTION:** To approve the minutes of the previous meeting of May 1, 2014.  
AMMETER / WATERS

Christina passed around an invitation from École Barrie Wilson Elementary School. The school sent out these invitations to the surrounding community to an information evening on May 29, 2014. Tatiana Poliakkevitch and Jana Olson, from the Dawe Branch, were there with information about the new Timberlands Branch.

### Items for Decision

#### 32. Planning and Finance Committee

- There are three payrolls this month and the financial statements will reflect this extra expenditure.
- Current bank accounts – Christina presented a report on the research done by the committee regarding the various investment instruments available at RBC. This will require more research.

**MOTION:** Accept the financial statements to April 30, 2014.  
BOLKOWY / GILCHRIST / CARRIED

#### 33. Personnel and Administration Committee

- The committee developed policies and procedures for the CEO evaluation and presented them to the Board. Recommendations were reviewed by the Board members.

**MOTION:** To accept the CEO evaluation policies and procedures as presented.  
COLLINS / TYMKO / CARRIED

**MOTION:** To postpone, for this year, the CEO one year evaluation to September 2014.  
COLLINS / GILCHRIST / CARRIED

### Strategic Discussion and Board Development

#### Presentation by Amy Trepanier

- Amy gave the Board members a tour of the mezz.
- Her power point presentation gave a summary of her philosophy and programs for the Teens.
- The programs involved creating with buttons and duct tape.
- Celebrating Hallowe'en and St. Skeletor's Day.
- They are developing partnerships with outside organisations such as RDC and CARE.
- They are getting out into the community to meet teens where they are.

**Reminder:** The next Library Board meeting is **Wednesday, June 25, 2014** at 6:30 p.m. at the Dawe Branch. Christina will ask Tatiana to arrange a tour of the Dawe Branch for that evening.

**Adjournment**

Amy Collins adjourned the meeting at 8:25 p.m.

Approved \_\_\_\_\_  
Lionel Lustgarten (Acting Chair)