



RED DEER LIBRARY BOARD
6:30 p.m. Thursday, January 29, 2015
Waskasoo-Kiwanis Meeting Room

MINUTES

Present: Lionel Lustgarten (Acting Chair), Verda Lee Gilchrist, Anita Thomas, Jim Taylor, Cory Stier (Deputy CEO), Leah Tymko, Jackie Ammeter, Sylvia Bolkowy, Jannie Ypma (Minutes)

Regrets: Mark Waters, Lisa Wakefield (Chair), Christina Wilson (CEO), Lawrence Lee

Welcome & Chair's Remarks

Lionel called the meeting to order at 6:33 p.m.

Conflict of Interest Declaration

There were no conflicts to declare.

Approval of Consent Agenda

1. Approval of Agenda
2. Approval of Minutes of the Previous Meeting (December 17, 2014)
3. Report from the Planning & Finance Committee
 - a. Approval of Financial Statements of November 30, 2014
 - b. Approval of Financial Statements of December 31, 2014
4. Report from the Personnel & Administration Committee
 - a.
5. Friends of the Library report
6. RDPL Centennial Committee report
7. Acceptance of the Managers' reports & Library statistics

Amendments

- Remove: Action point from the minutes of December 17, 2014
- Add: Policy 5.6 – Provision of Service to Those Unable to Use Conventional Print

MOTION: To approve the consent agenda with amendments.
GILCHRIST / TAYLOR / CARRIED

Items for Decision

Action point from the December 17, 2014 minutes: One of the action points stated that Christina and Lisa would develop a press release regarding the decision about the Partnership Statement of Commitment. After the Board meeting it was informally decided that a press release would not be sent out. The Board recommends that if a decision has been made by the Board, then direction from the Board needs to be sought to change that decision.

3. Planning and Finance Committee

MOTION: To approve the financial statements to November 30, 2014.
BOLKOWY / GILCHRIST / CARRIED

MOTION: To approve the financial statements to December 31, 2014.
BOLKOWY / GILCHRIST / CARRIED

4. Personnel and Administration Committee

The Board members reviewed new Policy 5.6 – Provision of Service to Those Unable to Use Conventional Print. It was suggested that the words in brackets be removed: (participating...VISUNET) and (participating in International Collection Consortia).

MOTION: To accept new Policy 5.6 – “Provision of Service to Those Unable to Use Conventional Print” as amended.
TAYLOR / TYMKO / CARRIED

Policy 5.6 – “Provision of Service to Those Unable to Use Conventional Print” will read as follows:

5.6.1 Statement of Intent

The Red Deer Library Board believes those persons unable to handle conventional print materials in a normal manner are entitled access to the library and information services.

5.6.2 Conditions

The Red Deer Library Board endeavors to provide materials in a form appropriate to the user, from whatever source is available.

The Red Deer Library Board endeavors to supply to our users materials in an unconventional format as needed including but not limited to:

- *Computer software*
- *Talking Books*
- *Music Compact Discs*
- *Multilingual titles*
- *Large Print titles*
- *Adaptive technology for computer use*

5.6.3 Procedures

The Red Deer Library Board will provide access to materials through such means as, interlibrary loan, (Provincial Government) Libraries Branch, liaison with the community, or support agencies in order to put the end user in touch with the source.

As policies are reviewed, they will be posted on the Policy Review portion of the Board Blog. This way all Board members will have a chance to read them before the Board meeting and be ready for discussion.

Strategic Discussion and Board Development

Winter Games 2019: There was discussion regarding the role of the Library with regard to promotion and education about the Winter Games. It was suggested that the Library could be involved by having programs about the history and Red Deer's connection to a particular event. It would be important to connect with the Sports Hall of Fame and the City so that we are not duplicating efforts.

Connections with other library boards: It would be interesting to connect with trustees on other library boards and learn what they are doing. It was suggested that the Alberta Library Conference in Jasper is an excellent way to make connections.

City budget process: It was suggested that the way that the City of Red Deer develops their budget would be of interest to the Board. Sarah Cockerill would be a good resource person.

Alberta Library Conference 2015 is taking place in Jasper from April 30 to May 3, 2015. Sylvia Bolkowy has expressed interest in attending.

Adjournment

Leah made a motion to adjourn at 7:15 p.m.

Approved:

Lionel Lustgarten (Acting Chair)