



open for discovery

RED DEER LIBRARY BOARD
6:30 p.m. Thursday, February 26, 2015
Waskasoo-Kiwanis Meeting Room

MINUTES

Present: Lisa Wakefield (Chair), Verda Lee Gilchrist, Lionel Lustgarten, Jackie Ammeter, Anita Thomas, Christina Wilson (CEO), Jim Taylor, Sylvia Bolkowy, Lawrence Lee (attended from 6:30 to 7:15 p.m.), Leah Tymko, Jannie Ypma (Minutes)

Regrets: Mark Waters

Welcome & Chair's Remarks

Lisa called the meeting to order at 6:30 p.m.
Lisa welcomed and introduced our guests.

Conflict of Interest Declaration

There was nothing to declare.

Strategic Discussion and Board Development

Guests: Bonnie Gray, Assistant Director, Public Library Services Branch
Jen Anderson, Consultant (School/Library Partnerships),
Public Library Services Branch
Piet Langstraat, Superintendent of Schools, Red Deer Public School District 104
Craig Curtis, Manager, City of Red Deer

Craig Curtis spoke to the proposed Inglewood School/Public Library partnership. He reassured the Board of the City's continuing commitment to and support of Red Deer Public Library. He gave a history of the Armoury/Firehall and of the fundraising efforts to renovate this building into the present space as a part of the Downtown Branch. He expressed disappointment for the lost opportunity for a public library branch in the Collicutt Centre. The City has no plans to develop this site in the next ten years. He encouraged the Board to rethink the decision regarding the opportunity for a public/school library in the new proposed school in Inglewood.

Piet Langstraat suggested there may be an interim solution that would benefit the City, Red Deer Public Library, and Red Deer Public School District. The proposed Inglewood School has a community focus in that other community organizations have been invited to use space in the school for their programming needs; for example, the Primary Care Network and the Golden Circle. The Branch location in the school may be a temporary space until funds are available for a stand-alone Red Deer Public Library Branch in the southeast. There are ways to work

together to share resources. The Red Deer Public School Board has resources that could be made available to Red Deer Public Library (perhaps for planning and staffing) during the planning and preparation stages of the public library branch in the proposed Inglewood School until sufficient other funds are available.

The Board raised several issues:

- The Timberlands Branch was constructed in very tight timelines. In the construction phase, new issues came up that had not been planned for.
- We have not had enough time to evaluate the lessons learned from the construction, opening and running of the Timberlands Branch.
- There has not been enough time to learn who our customers are and how best to serve them at Timberlands Branch.
- What processes are in place regarding the planning of the school and the public/school library?
- There was a concern expressed with regard to reporting in the newspaper. Craig Curtis answered that the newspaper articles are not always accurate. It was always discussed as a community space in City Council.
- What kind of resources can the City and the School Board offer to the Library for the planning, construction and opening of the proposed Inglewood Branch?
- Staff were feeling very stressed during the planning, construction and opening of the Timberlands Branch.

Lisa thanked Craig Curtis and Piet Langstraat for coming to the Board meeting and discussing this issue with the Board members. Craig Curtis and Piet Langstraat left the meeting at 7:12 p.m.

Approval of Consent Agenda

8. Approval of Agenda
9. Approval of Minutes of the Previous Meeting (January 29, 2015)
10. Report from the Planning & Finance Committee
 - a. Approval of Financial Statements of January 31, 2015
11. Report from the Personnel & Administration Committee
12. Friends of the Library report (nothing to report this month)
13. Acceptance of the Managers' reports & Library statistics

Correction: There is a typographical error in the Statistics Report.

MOTION: To approve the consent agenda with correction noted.
TAYLOR / GILCHRIST / CARRIED

Items for Decision

Guest: Grant Stange, CA, Collins Barrow Red Deer LLP

Lisa welcomed and introduced Grant Stange at 7:15 p.m. Grant discussed each of the points in the Report to the Board of Directors 2014. Grant discussed and explained the Draft Financial Statements and Auditor's Report of December 31, 2014. He thanked the staff for their willingness to help during the auditing process. He praised Vanessa Cook, the library's Human Resources/Financial Officer, for the accuracy and thorough financial reporting of the Library's financial position. Lisa thanked Grant for his time and explanation of the financial reports. Grant left the meeting at 7:40 p.m.

10. Planning and Finance Committee

- a. Approval of Financial Statements of January 31, 2015

MOTION: To approve the Financial Statements of January 31, 2015.
BOLKOWY / AMMETER / CARRIED

- b. Approval of Auditor's report to the Board

MOTION: To approve the Audited Financial Reports 2014 as presented by Grant Stange.
BOLKOWY / GILCHRIST / CARRIED

11. Personnel and Administration Committee

Library Board Policies 2.1 to 2.4 were reviewed and amended at the Committee Meeting of January 22, 2015. Library Board Policies 2.5 to 2.7 were reviewed and amended at the Committee Meeting of February 19, 2015.

MOTION: To adopt Library Board Policies 2.1 to 2.7 as amended.
TAYLOR / THOMAS / CARRIED

Library Board Policy 9.2 – 'Exempt Employee Agreement' will be reviewed at the next Committee Meeting.

Jasper Library Conference 2015

Jackie Ammeter, Sylvia Bolkowy, and Anita Thomas will be attending the Alberta Library Conference 2015 in Jasper from April 30 to May 3, 2015. Early Bird Registration deadline is March 13, 2015.

Discussion regarding Proposed Inglewood Branch

There was discussion regarding the new information brought forward by Craig Curtis and Piet Langstraat. The new information that was presented was thought to be enough that a special Library Board meeting be scheduled to discuss this issue further. A special Library Board meeting is scheduled for Thursday, March 12, 2015 at 6:30 p.m. to discuss the new information from the City of Red Deer and the Red Deer Public School District.

Adjournment

Motion to adjourn by Verda Lee at 8:30 p.m.

Approved _____
Lisa Wakefield (Chair)