



RED DEER LIBRARY BOARD
6:30 p.m. Thursday, February 27, 2014
Waskasoo-Kiwanis Meeting Room

AGENDA

Welcome & Chair's Remarks

Conflict of Interest Declaration

Approval of Consent Agenda

8. Approval of Agenda
9. Approval of Minutes of the Previous Meeting (January 30, 2014)
10. Report from the Planning & Finance Committee
 - a. Approval of Financial Statements of January 31, 2014
11. Report from the Personnel & Administration Committee
 - a. CEO Evaluation
12. Friends of the Library report
13. RDPL Centennial Committee report
14. Acceptance of the Managers' reports & Library statistics

Items for Decision

10. Planning and Finance Committee
 - a. Audit Plan 2014
11. Personnel and Administration Committee
 - a. CEO Evaluation
15. Other items for decision
 - a. Letter to the Minister of Municipal Affairs

Strategic Discussion and Board Development

- Presentation: A day in the life of Manager, Youth Services, Jill Griffith
- Board Chair discussion of Board SMART goals, with video

Adjournment



open for discovery

RED DEER LIBRARY BOARD
6:30 p.m. Thursday, January 30, 2014
Waskasoo-Kiwanis Meeting Room

MINUTES

Present: Lisa Wakefield (Chair), Lionel Lustgarten, Leah Tymko, Verda Lee Gilchrist, Sylvia Bolkowy, Mark Waters, Buck Buchanan, Jim Taylor, Amy Collins, Cory Stier (Adult Services Manager), Jannie Ypma (Minutes)

Regrets: Christina Wilson (CEO)

Welcome & Chair's Remarks

Lisa called the meeting to order at 6:30 p.m.

Conflict of Interest Declaration

There was no conflict of interest declared.

Approval of Consent Agenda

1. Approval of Agenda
2. Approval of Minutes of the Previous Meeting (January 11, 2014)
3. Report from the Planning & Finance Committee
 - a. Approval of Financial Statements of December 31, 2013
4. Report from the Personnel & Administration Committee
 - a.
5. Friends of the Library report
6. RDPL Centennial Committee report
7. Acceptance of the Managers' reports & Library statistics

Amendments to the agenda:

- Remove Planning and Finance Committee Report
- Add Jasper Library Conference
- Remove Friends of the Library Report
- Remove RDPL Centennial Committee Report
- Minutes of the previous meeting

MOTION: To adopt the consent agenda with amendments as stated above.
BOLKOWY / TYMKO / CARRIED

2. Minutes of the previous meeting (January 11, 2014)

In item #64 "Personnel and Planning" should read "Personnel and Administration".

MOTION: To accept the minutes of the previous meeting with amendment as stated above.
WATERS / GILCHRIST / CARRIED

Items for Decision

3. Report of the Planning and Finance Committee

MOTION: To accept the minutes of the Planning and Finance Committee for
January 22, 2014.
BOLKOWY / GILCHRIST / CARRIED

There was a question regarding the large amount of money in the current account and whether it should be re-invested on a short term basis for a better interest rate. This matter will be referred to the next Planning and Finance Committee Meeting. There was discussion regarding capital assets.

MOTION: To accept the financial statements to December 31, 2013.
BUCHANAN / TYMKO / CARRIED

4. Report of the Personnel and Administration Committee

MOTION: To approve Jim Taylor, Leah Tymko, and Lionel Lustgarten as delegates to the
Alberta Library Conference 2014 in Jasper, Alberta taking place from
April 24 to 27, 2014.
BOLKOWY / GILCHRIST / CARRIED

Lisa Wakefield will attend the conference as part of the 2014 ALC Planning Committee.

There was no report from the Friends of the Library.

Red Deer Public Library Centennial Committee is scheduled to meet on Wednesday,
February 5, 2014 at 9:30 a.m. in the Waskasoo / Kiwanis Meeting Room.

There was a question regarding the 230 per cent increase in juvenile reference questions from
the previous year. Cory will ask Jill about the increase.

MOTION: To move "in camera" at 7 p.m.
LUSTGARTEN / TYMKO / CARRIED

MOTION: To move out of “in camera” at 8:15 p.m.
LUSTGARTEN / TYMKO / CARRIED

MOTION: That the Board accept the recommendation of the Personnel and Administration
Committee regarding the CEO evaluation.
TAYLOR / TYMKO / CARRIED UNANIMOUSLY

Adjournment

Mark made a motion to adjourn the meeting at 8:25 p.m.

Approved: _____
Lisa Wakefield (Chair)