



open for discovery

RED DEER LIBRARY BOARD
5:30 p.m. Wednesday, December 17, 2014
For Supper with Management Team
6:15 p.m. for Joint Meeting
In the Snell Auditorium

MINUTES

Present: Management Team for Joint Meeting – Nicole Charles, Lois Prostebby, Tatiana Poliakevitch, Jill Griffith, Cory Stier, Candice Putnam, Amy Trepanier, Kareena Fulton
Library Board for Joint Meeting and Board Meeting – Lisa Wakefield (Chair), Lionel Lustgarten, Jackie Ammeter, Sylvia Bolkowy, Verda Lee Gilchrist, Jim Taylor, Anita Thomas, Leah Tymko, Mark Waters, Christina Wilson (CEO), Jannie Ypma (Minutes)
Guest Facilitator for Joint Meeting – Victor Moisan

Regrets: Lawrence Lee

Welcome & Chair's Remarks

Lisa welcomed everyone and made introductions.

Call to Order

Lisa called the Joint Meeting to order at 6:15 p.m.

Conflict of Interest Declaration

None to declare.

Strategic Discussion facilitated by Victor Moisan, Community Development

6:15 pm Introduction (Lisa Wakefield, Chair)
6:20 pm Review of Meeting format & principles (Victor Moisan)
6:25 pm Review of PMI results, facilitated by Victor Moisan
7:15 pm Review of Revised Partnership Statement, facilitated by Victor Moisan
7:45 pm Summary and next steps (Lisa Wakefield, Chair/Christina Wilson, CEO)

End of Discussion

Call to Order for Library Board Meeting

Lisa called the meeting to order at 8 p.m.

Approval of Consent Agenda

64. Approval of Agenda
65. Approval of Minutes of the Previous Meeting (November 27, 2014)
66. Report from the Planning & Finance Committee
 - a. Approval of Financial Statements of November 30, 2014
67. Report from the Personnel & Administration Committee
 - a.
68. Friends of the Library report
69. RDPL Centennial Committee report
70. Acceptance of the Managers' reports & Library statistics

Items from the previous minutes and the current agenda that will be dealt with at the next board meeting:

- Personnel and Administration Committee Minutes from November 19, 2014 and December 18, 2014
- Planning and Finance Committee Minutes from November 19, 2014.
- Financial Statements to November 30, 2014
- RDPL Centennial Committee report

Correction of Library Board Minutes for November 27, 2014: On the first page of the minutes, Sylvia Bolkowy was listed as "Nomination for Personnel and Administration Committee". This should read "Vacant". The "Nomination for Planning and Finance Committee" was listed as "Vacant". This should read "Sylvia Bolkowy".

MOTION: To approve the consent agenda with above listed amendments.
GILCHRIST / AMMETER / CARRIED

Items for Decision

- a. Approval of Minutes of previous meeting – Approved with the consent agenda above.
- b. Decision regarding 4th Branch
There was discussion regarding the “Partnership Statement of Commitment” which sets guidelines for a tentative partnership between the Red Deer Public School Board, The City of Red Deer and Red Deer Public Library to open a fourth branch of Red Deer Public Library in a school in the southeast of Red Deer that is scheduled to open in 2017. There was discussion regarding the following:
 - o Timing
 - o Location
 - o Partnership Guidelines
 - o RDPL Strategic Plan
 - o Evaluation of the Timberlands Branch

Red Deer Public Library’s mission is to enrich lives by promoting literacy and providing access to knowledge and culture. In order to ensure the Board is fulfilling this mission for the citizens of Red Deer, a community needs survey is in the works for Spring of 2015.

MOTION: That the Library Board sign the Partnership Statement of Commitment and pursue the Inglewood Library Branch opportunity.

TYMKO / WATERS	2 members voted to approve the motion
	7 members voted to oppose the motion

The motion is defeated.

Action: Christina will contact the partners on Thursday, December 18, 2014 to let them know the decision.
Lisa will draft an email to the Managers to let them know the decision.
Christina and Lisa will draft a press release.

The Library Board will continue to meet on the last Thursday of the month. Each committee will decide when they will meet.

Adjournment

Lionel made a motion to adjourn at 9:15 p.m.

Approved _____
Lisa Wakefield (Chair)