

- .01 The Director will call a general staff meetings at least once a year – during Staff Development Day – and otherwise as required. Staff meetings will provide an opportunity to exchange information and answer queries.
- .02 Department heads will call departmental meetings as required.
- .03 All department and general staff meetings shall normally be conducted during Library hours and staff members requested to attend these meetings who are not scheduled to work at the time of the meeting shall be compensated for their attendance in accordance with the applicable entitlements.

