

RED DEER PUBLIC LIBRARY	SUBJECT: PERSONNEL POLICIES HOURS OF WORK	SECTION: 7.12e PAGE: 1 DATED MAY 2002
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7.12e HOURS OF WORK (Exempt)

- .01 The normal hours of work described in this Article are not to be construed as a guarantee of work, nor a guarantee of hours of work.
- .02 The normal hours of work for a full-time employee shall be an average of 7 hours per day, 35 hours per week, calculated over the duration of the Department's shift rotation.
- .03 Work schedules may require an employee to work evenings, weekends (including Sundays) and Paid Holidays.
- .04 An employee shall normally be permitted a rest period of 15 minutes in each work period of three hours or more.
- .05 An employee shall be allowed an unpaid meal break during each work period of not less than seven hours.