

USE OF BUILDING NOT NORMALLY USED FOR LIBRARY PURPOSES

1. The first priority for space in the Library building shall be to accommodate materials and to provide adequate space for customers who are wishing to use these materials. The second priority for space in the Library shall be the accommodation of library staff and programs.
2. Space not in use for the primary purposes of the Library shall be available to other community non-profit groups, commercial, groups, and business organizations on a first come, first served basis.
3. Admission fees charged for programs taking place in the Library, must be approved by the Director or his/ her designate. Silver collections and/ or a registration fee necessary to cover expenses are permitted. In such cases, anyone requesting free admission shall not be charged an admission fee, and shall be given admittance to the program. This applies to Library programs only, not someone renting the Library.
4. The Director may deny a group use of space in the Library, but denials may be appealed to the Library Board in writing. All denials shall be reported to the Board.
5. The Red Deer Public Library's mailing address cannot be used as the official address or headquarters of any organization except the Red Deer Public Library and permanent tenants.