

SCHEDULE A - Effective January 1, 2002

**Snell Auditorium and Waskasoo-Kiwanis Meeting Room
Room Rental and Equipment costs**

Room Rental – Snell Auditorium

Morning	9:30 – 1:00 pm	\$65
Afternoon	1:00 – 5:00 pm	\$65
Evening	5:00 – 8:30 pm	\$65
Full day	9:30 – 5:00 pm	\$100

Room Rental – Waskasoo-Kiwanis Meeting Room

Morning	9:30 – 1:00 pm	\$40
Afternoon	1:00 – 5:00 pm	\$40
Evening	5:00 – 8:30 pm	\$40
Full day	9:30 – 5:00 pm	\$70

Equipment Rental

TV/ VCR		\$25
Overhead projector:		\$25
P.A. System (available only in Snell Auditorium)		\$25
? Customer must come in during working hours for instruction from I.T. staff on how to set up and use the system		
Piano – per session: half day or evening (available only in Snell Auditorium)		\$50
Powerpoint projector:		\$200
? Customer must book time with I.T. staff during office hours For instruction on how to use projector, and to arrange for set-up prior to the meeting. Booking is dependent on availability of staff.		
? Internet connection is available with powerpoint projector.		NC
Extension cords:		NC
? Cords will be tattletaped.		
? Replacement cost of \$25 per cord.		

Additional costs

Security (Commissionaire) is required if the room is in use outside of

regular hours: per hour, not pro-rated \$15